



Shirley Holliday asked about cleanup day in August. She thought that refrigerators or appliance would not be accepted at that time. The clerk explained that for the past two years Freon units and tires have been accepted on the Caroga cleanup days – a fee is still charged. This information is in the town directory.

**Department Reports:**

*Highway* – The clerk relayed information to the board from Mr. Insogna. He stated this year he was using his chips money to fix up 5 or 6 road. He will put gravel down on them and do culvert work. Mr. Insogna will institute a new program. He will open Lane Road on Thursday from 8 am – 3 pm for brush. The site will be manned so that garbage is not dumped there. The chipper will dispose of material. Signs will be posted.

*Code Enforcement & Sanitation* – Mr. Heberer submitted a written report. Mr. Heberer issued 7 tickets for appearance in town court on June 1<sup>st</sup>.

*Dog Control* – No Report

*Golf Course* – Mr. Jennings reported that revenues to date are \$84,070.00. There are 182 members as of today. That number is up 8 members from last year at this point. There are twelve logs to be put out to bid. There are four hemlocks, four cherry, and four pines. They range from 12 – 30 ft long. The #4 green has been closed off since the opening of the season on April 15<sup>th</sup> it was 75% damaged by ice. He has airified it, seeded it, and verdi-cut it, but it has been too cold to germinate the seeds.

Mr. Jennings let the board know that Monday is a very slow day on the course. He was wondering if the board would consider a special rate on Monday to generate some play. The board discussed having Monday be an economic incentive day. He would like to try it for the month of June. If the percentages come up the board may want to consider doing it year-round. Advertising will be done. Currently 18 holes cost \$20.00 with a cart it is \$32.00.

**RESOLUTION to reduce greens fees on Mondays in June #2009-033**

Offered by Councilman Palcovic

seconded by Councilman Sprung

**WHEREAS**, the Caroga Town Board held it’s regular monthly meeting on Wednesday May 13, 2009, and

**WHEREAS**, Stephen Jennings, Golf Pro, Greenskeeper, and Manager discussed with the board the low number of golfers on Mondays and his desire to increase play on Mondays, and

**WHEREAS**, the board discussed reducing the fee charged to golf on Monday for 18 holes at the Nick Stoner Municipal Golf Course, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to reduce the greens fees by 50% on the golf course on Mondays during the month of June 2009 as an economic incentive. Greens fess for 18 holes would be \$10.00 no change in price for 9 holes.

Unanimously carried

Ads will be run in the Leader Herald and Schenectady Gazette newspaper. Council Member Scribner suggested advertising in the Herkimer newspaper.

**RESOLUTION to put logs out to bid**

**#2009-034**

Offered by Council Member Scribner

Seconded by Councilman Sullivan

**WHEREAS**, the Caroga Town Board held it's regular monthly meeting on Wednesday May 13, 2009, and

**WHEREAS**, Stephen Jennings Nick Stoner Golf Course manager has cut down a number of trees on the Nick Stoner Golf Course to improve the course and reduce maintenance costs, and

**WHEREAS**, that the following logs shall be placed out to bid for removal by the highest bidder  
Hemlock - four logs between 12" & 16" in diameter at the bottom totaling 84 ft in length,  
Cherry - four logs - between 15" & 23" in diameter at the bottom totaling 37 ft in length, and  
Pine - four logs (two punky) between 13" & 19" in diameter at the bottom totaling 49 ½ feet in length. The bidder shall bid on all 12 logs, now therefore be it

**RESOLVED**, the bids will be received at the office of the Caroga Town Clerk until 4:00 pm on Wednesday June 10, 2009 and opened at the regular monthly town board meeting to be held on June 10, 2009 at 7:00 pm.

Unanimously carried

Councilman Sullivan asked if the course was marked with flags when pesticides are put down. Mr. Jennings responded that a notice is posted outside the door at the clubhouse when treatments are done. He is trying to save money on pesticides. Last year and the year before he put down pesticides as a preventative once he saw disease. If one green had a problem all the greens were sprayed, as usually the others will get the same thing. This year they are only spraying the greens that have a problem. Yesterday disease was found on three greens. Only those three greens were sprayed.

Council Member Scribner suggested having a municipal golf outing. This could be done in conjunction with the grand opening of the park. She thought it would be a way to bring in business. She asked about keeping the dust down on the path to #10. If there is any leftover blacktop this year she suggested using it there. Highway Superintendent Insogna will be contacted about using calcium chloride on the path. A couple of tournaments have recently been booked. Last year there were about 40 – 45 outings. More are coming in each week. The tournaments should be placed on the signboard welcoming golfers. Councilman Palcovic asked about replacing the shrubs (killed by salt) in the planter near the sign. Mr. Insogna will be contacted.

*BTI* – Written report from Candice Dean – they are working diligently and getting good results.

*Youth* - Desiree Hines reported that most of the counselors are coming back. She is planning the trips and is getting the packets ready to go out to the kids in a couple of weeks. She noted that last year the program stored items at the campsite in a closet in a bathhouse. Last year there was an inspection and she is not allowed to store items there anymore. She is looking into purchasing a plastic (snap together) shed, which will cost around \$500.00 – \$600.00. This was not in her budget. She has found about \$300.00 in her budget but is requesting an additional \$300.00. The board discussed places to purchase the shed. The shed has to be put up and removed from the campsite at the beginning and end of each season. The shed will be padlocked and placed near the caretaker's house.

**RESOLUTION to transfer funds for purchase of a shed for summer Rec. #2009-035**

Offered by Councilman Sprung

Seconded by Councilman Palcovic

**WHEREAS**, the Caroga Town Board held it's regular monthly meeting on Wednesday May 13, 2009, and

**WHEREAS**, Desire Hines Director of the Youth Program in the Town of Caroga discussed with the board the need to purchase a plastic shed to store materials for the program at the New York State Campground, and

**WHEREAS**, the board discussed the cost, various places to purchase the shed, and the methods of payment, now therefore be it

**RESOLVED**, that the Caroga Town board does hereby authorize payment for a shed not to exceed \$500.00 with the balance of money coming from the contingency fund.

Unanimously carried

Councilman Palcovic asked "in regard to the school project (do) we have all our contingencies in place?" Ms. Hines stated that the school would not be used for anything. The town hall will be used as a pickup and drop off point, rain days, and summer school program. The summer school program has been cut back in numbers a little. She noted a number of surrounding schools are not even offering classes. In June she is hoping to hire another lifeguard. They make more than a regular counselor. It won't change the salaries budget. Per our permit one lifeguard is required for every 30 kids in the water in our program. The campground lifeguards don't count for our program. There is also a buddy program for being in the water.

Councilman Palcovic asked who received tickets (7) issued by Mr. Heberer. Councilman Sullivan also wanted to know, as it was a public record. They wanted to let the people know issues were being addressed. It was noted that later on the agenda a proposed Local Law to set minimum conditions for maintenance of structures, equipment and exterior property will be introduced. Supervisor Selmsler noted we are trying to strengthen the law and get the town attorney involved in the future.

*Weeds* – Mr. DeWeese reported the divers are all set to go. The first day of the program will be May 28, 2009 when an organizational meeting will be held and forms will be filled out. They will do an assessment around the lake. Last year a biologist did an assessment. The harvester will be launched next week by the highway department. Mr. DeWeese noted that last year the weeds were placed down on Lane Road. He asked for access to the area that is now blocked off. Mr. DeWeese was directed to ask for a key from Mr. Insogna. Mr. DeWeese spoke to Tim Sinnott the local DEC representative who administers the grant and everything is ready for the second year of the grant. The town receives \$8,000.00 each year for three years.

*Clerk/Collector* – Linda Gilbert submitted the monthly report of revenues to the board. The 2009 Tax Collection records were reviewed thoroughly by the Supervisor. A resolution to accept the books is needed.

At the NYSTCA Conference I met Assistant Comptroller Thomas Nitido. He gave a seminar on the new compliance regulations for elected and appointed officials for retirement reporting. The new regulation goes into effect July 1<sup>st</sup>. A 90 – day record of activities will be submitted to the clerk unless a weekly time sheet is filled out. The board must establish by resolution the workday and state the term for each official and the number of hours to report per official. Guidelines and sample resolutions will be sent out from the Comptrollers Office.

**RESOLUTION to accept Tax Collection books for 2009** **#2009-036**

Offered by Councilman Sullivan

Seconded by Council Member Scribner

**WHEREAS**, the Caroga Town Board held it’s regular monthly meeting on Wednesday May 13, 2009, and

**WHEREAS**, Linda M. Gilbert – Tax Collector did present her books, (check book, paid & unpaid reports, daily receipt books from January 1<sup>st</sup> to April 1, 2009 and correspondence associated with the process) to the Town Board for review at the April Town Board meeting, and

**WHEREAS**, the Board did review the Fulton County Treasurer’s Settlement with Collectors report, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to accept the Collectors books as presented for audit.

**Unanimously adopted**

*Assessor’s Report* – Katherine Hillock reported that the assessment roll was filed on April 30<sup>th</sup>, 2009. There is an increase in taxable totals of \$3,377,992 and an overall increase of \$3,198,046 for this year. She mailed out about 20 grievance applications. The Pictometry is up and running, extra ram was put on her machine. Scott Henze may give some extra training to her and Mike Heberer. The town has used it to find potential sites for cell towers. Grievance Day is May 28<sup>th</sup>, her hours will be different because of grievance day in the Town of Johnstown. Applications are

available on line, at the county and in the assessor's office. The board suggested emailing the Webmaster to have a link put on our webpage for the form -for next year.

**Supervisor's Report**

*Proposed Local Law # 2 - 2009* Minimum conditions for Maintenance of Structures, Equipment, and Exterior Property. Councilman Sullivan introduced the Local Law, he read the following: "The purpose of this Local Law is, through regulation intended to provide clarification, definitions and methods for notice of violations and penalties for violations of the Minimum Conditions for the Property Maintenance as set forth in the Property Maintenance Code of New York State and the Town of Caroga Minimum Conditions for Maintenance of Structures, Equipment, and Exterior Property.

The Town Board hereby declares that a clean, wholesome and attractive environment is of vital importance to the continued general welfare of its citizens, and that regulation of the deposit, accumulation or maintenance of junk regardless of quality is hereby prohibited anywhere within sight of persons lawfully traveling public highways, trails, waterways or within sight of neighboring property. By adoption of this law the town declares its intent to protect the community from potential hazards to property and persons; protect and preserve our lakes, water, resources, wildlife and woodlands and to promote a reasonable quality of environment and aesthetics and to prohibit actions and conduct that tend to depreciate not only the property on which it is located but also the property of other persons in the neighborhood, the community generally and to further the goals of the comprehensive plan."

Supervisor Selmsler noted that the purpose has not changed.

**RESOLUTION to hold public hearing on Proposed Local Law #2-2009 #2009-037**

Offered by Councilman Palcovic

Seconded by Councilman Sprung

**WHEREAS**, the Caroga Town Board held it's regular monthly meeting on Wednesday May 13, 2009, and

**WHEREAS**, Councilman Sullivan introduced proposed Local Law #2-2009 to the Board this evening, and

**WHEREAS**, the Code Enforcement Officer and the Planning Board has identified a need to change the wording of Local Law #2 of 2005, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to hold a public hearing on Proposed Local Law #2-2009 on Wednesday June 10, 2009 at 7:00 pm at the municipal building located at 1840 State Highway # 10.

Roll Call Vote:

Supervisor Selmsler – Aye

Councilman Ralph Palcovic - Aye

Councilman Robert Sprung - Aye

Council Member Valerie Scribner - Aye

Councilman Robert Sullivan - Aye

*Golf Course Roof* – Status Mr. Stock will come back to finish the job. It should be done by the end of the week.

*NYS Wireless Conference* – Last week Council Member Scribner and Supervisor Selmser had an opportunity to attend a wireless learning session and trade show. A representative from AT&T has contacted the town. Supervisor Selmser will meet with him at 9am on May 28 to discuss our needs. The company wants to adjoin with areas that already have cellular service.

Supervisor Selmser discussed the monthly financial report with the board. He is constantly analyzing the data. In the year to date right now we are positive for cash flow – receipts and revenues are up \$150,000.00 and expenses are down at \$32,3320.00 YTD. Revenue is up partially due to sales tax receipts and golf course revenues, which may have come in sooner this year – up \$2,600.00 thru the end of April. Engineering down about \$7,000.00, Attorney fees down a little over \$10,000.00 and Health Insurance is down almost \$22,000.00 year to date. Highway has a plus revenue of \$25,000.00. Expenses are up year to date but because revenues are up we are ahead about \$13,441.00. The laptop that was purchased for the Town Supervisor needed a couple of new Microsoft programs.

### **Committee Reports**

*Buildings and Grounds* – Councilman Palcovic noted that the EDC Grant was missing a document but the missing paperwork has now been submitted.

On a side note Councilman Sullivan provided a link to a new EDC Empire State Upstate Regional Blueprint Fund that has money available for downtown redevelopment. There are loans or direct grants. He hopes the local businesses will get together and take advantage of this fund. Supervisor Selmser asked for copies of the information to pass out to businesses. This is part of an economic incentive.

Doug Smith – Planning Board chairman stated they are looking at the Comprehensive Plan and he hopes businesses will apply for the grants.

*Park Creation* - Council Member Scribner reported that NiMo brought the poles today for the netting. Jeff Marler will set them as a community service. The paperwork was finished and is ready to go to Parks & Recreation after Supervisor Selmser signs it. This is to reimburse the town for the money they have already spent.

Letters were sent to Home Depot, Loews, Wal-Mart, Curtis Lumber, and Kingsboro Lumber asking for various items needed to complete the park. She will follow up with phone calls.

She called Wally Hart – to get names of people to participate in a farmers market. They may come up once a month under the pavilion. They may be able to increase the time next year.

Councilman Sprung was in touch with Woodstuff – he did not have any gazebos at this time but he asked about a 12ft diameter one. The budget for this is \$4,000.00. Butch Minor gave Council Member Scribner the name of an Amish person who builds gazebos. Supervisor Selmser may also have another source for a gazebo. It was noted that the picnic tables are pressure treated.

*Golf Course* – Supervisor Selmser reported the locker room and restroom areas are 90% done. A schedule for cleaning the restrooms has been established for Mr. Springstead. They are to be done on Monday's and Fridays.

*Cell Service* –Council Member Scribner noted that Mr. Heberer did some work on the Pictometry System to locate potential sites for cell towers. AT&T has their own sighting people; they said we didn't need to do a lot of work on this. Supervisor Selmsler said it might take the APA years to finalize things for cell service. A representative from the APA does want to come down and address some of our local needs; this will be one of the top items. The desire for cell service comes from emergency needs and also economic development it was noted. It was suggested to have someone from the Sheriff's Department here for the meeting in May.

### **Old Business:**

Council Member Scribner asked about following up on the procurement policy. There is a need Supervisor Selmsler noted. Councilman Sullivan also suggested creating an employee handbook. The Supervisor will meet tomorrow afternoon with representatives of the insurance company to talk about other benefits that could be offered to the employees. He is also concerned about the work safety methods for our employees. A lot of times these services are provided at no cost to the town. Councilman Sprung asked about having a work session with the highway superintendent to discuss these issues. Supervisor Selmsler said he would write a letter to the highway superintendent in addition to talking to him again about a spending issue.

Supervisor Selmsler discussed re-bidding the utility building. Mr. Heberer has read through the document and come up with a bunch of questions. The work session could include working on this as well.

The board discussed a date for a meeting. Supervisor Selmsler stated that Council Member Scribner need not be present as this is more of a construction and analyzing meeting "but it is your choice." The board set Tuesday May 19<sup>th</sup> at 7:00 pm for a meeting.

The old Highway office is due for demolition by the end of the month.

### **New Business:**

Council Member Scribner received an invitation to the 5<sup>th</sup> annual (Assemblyman) Marc Butler open (golf Tournament) on June 5<sup>th</sup>. She would like to attend, as he has been a supporter of the park. It is a good opportunity to talk to the assemblyman.

### **Correspondence:**

- 1) Fulton Co. Dept. Solid Waste Memorial Day Holiday the Caroga Transfer is closed on Monday but open on Tuesday from 7-4 pm.
- 2) Community Calendar – 2010 – will be like the calendar the school used to print – standing town meetings are to be included on the calendar.
- 3) Email from American Planning Assoc. on the latest books available.
- 4) NYMIR – had some negative comments in their report. Smoke detectors are needed in the highway garage. It is Councilman Palcovic thought that they want a system. The signs on the golf course crossing have been installed; this will be brought to their attention.
- 5) NYS Economic Recovery and Reinvestment Cabinet – report and status
- 6) E-mail from Jim Hayes of the Canada Lake Assoc. last year he had asked the town for funding for a lake steward to inspect boats. No money was budgeted for this and he was made aware of it. The CLPA is hiring somebody but they do not have a method to pay them, or make

deductions, and provide insurance. A clarification on insurance was needed. The board was concerned about this being a seasonal employee who may receive unemployment. Mr. Hayes wanted the town to generate a paycheck and then bill the association for the wages and insurances. They would then reimburse the town. Supervisor Selmser will call Long Lake who already has a similar program in place.

6) Supervisor Selmser received back a letter back from the State of New York regarding a grant application for help to rebuild or refurbish this building. The town is on a list and they will ask for more information in the near future. This is part of the original stimulus possibilities.

Councilman Palcovic made a motion to pay the bills as presented for audit, accept the minutes of the April meeting, & March 22 work session. Councilman Sprung seconded the motion.

Unanimously carried.

At 8:20 pm Councilman Sprung made a motion to adjourn. Council Member Scribner seconded the motion. Unanimously carried.

Respectfully Submitted,

Linda M. Gilbert – RMC  
Caroga Town Clerk